



ENVIRONMENTAL HEALTH & SAFETY COMMITTEE  
Minutes of Meeting #224, April 13, 2005

MEMBERS:

|                        |                      |                    |                 |
|------------------------|----------------------|--------------------|-----------------|
| Cathy MacLean (P)      | University Appointee | Anne Weeden (R)    | DUAG            |
| Colin Stuttard (P)     | University Appointee | Curtis McGrath (P) | DSU             |
| Darrell Boutilier (R)  | University Appointee | Dawn Korn (R)      | NSGEU           |
| Marlene Daye-Smith (P) | University Appointee | Steve Fry (P)      | NSGEU Alternate |
| Mateo Yorke (P)        | University Appointee | Forest Fyfe (P)    | DFA             |
| Patrick McGrath (R)    | University Appointee | Joe Dorey (P)      | IUOE            |
| Paul Amyotte (R)       | University Appointee | Marvin Silver (P)  | CUPE            |
| Ruth Murray (P)        | University Appointee | Michael Kieft (A)  | DFA             |
|                        |                      | Tom Hunter (P)     | IUOE            |

(P)resent - (R)egrets - (A)bsent      William J. Louch -Director      Jan Taylor McIntyre - Recording Secretary

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**1. CHAIR FOR APRIL MEETING & CALL TO ORDER**

D. Boutilier sent his regrets. In his absence, R. Murray agreed to act as Chair. The meeting was called to order at 9:00 am.

**2. DRAFT MINUTES OF PREVIOUS MEETING**

Draft minutes of March 9<sup>th</sup> meeting were approved as distributed.

**3. ITEMS ARISING FROM THE MINUTES**

S. Fry inquired about when the light walk audit was conducted, had the area behind the LSC been included in areas looked at which is not very well lit. W. Louch reported that the area between the Life Sciences Centre and Kings College was included in the proposed '05-'06 lighting upgrade program.

**4. NEW BUSINESS**

**4.1 Department of Environment and Labour Inspection Report**

W. Louch reported on an unexpected visit by a new inspector who arrived to conduct a safety inspection in the Henry Hicks Academic Administration Building. The inspector met with Peter Coolen, Zone 3 Supervisor.

This was the first time in over 15 years an inspection like this had been conducted. Several days after the inspection, W. Louch met with the inspector to assist in the completion of his report. A copy of the report was provided to the Committee for their review.

Members noted that sections of the report contained some typographical errors.

**4.2 Annual Safety Award**

W. Louch provided the Committee with a brief description of Dalhousie's annual influenza immunization program.

C. Stuttard inquired if there was any further information on whether the Dal flu clinics will continue to be offered following the cancellation of last November's scheduled clinics. He indicated he supported the award and nominating the flu clinic program would send a strong message of the program's importance and should continue to be offered.

The Committee supported the nomination and asked W. Louch to make the necessary arrangements for the presentation.

**4.3 Annual Safety Report**

The Committee received copies of the 2004 (7<sup>th</sup>) Annual Health and Safety Report. W. Louch summarized the Highlights Section and reviewed other sections in the report. A copy of the report will be available on the Safety Office's website.

W. Louch added demands upon the Safety Office continue to grow. He sees the office focussing increasingly in an auditing role, assisting other units in conducting their own safety audits, setting up programs and training building fire wardens in how to do fire inspections.

#### **4.4 Curtis McGrath - DSU Representative Term Ending**

R. Murray expressed the Committee's appreciation for the contributions and work C. McGrath has assisted with over the last 4 years. C. McGrath was acknowledged as being the strong proponent of the changes that have taken place with the smoking policy since he first joined the Committee. A token of appreciation was presented with best wishes for his future plans, along with the member's best wishes. Members also expressed the hope that future the DSU representative will continue with the interests and enthusiasum that Mr. McGrath has shown.

C. McGrath reported his successor has not yet been appointed, but indicated that he will urge the DSU to continue it work with the Committee, particularly in the following 3areas:

- further development regarding smoking, particularly implementation of a smoking cessation component,
- improvement to University Avenue with respect to pedestrian safety, and
- continued improvements in campus safety and security by continuing to focus on adequate lighting and particularly heightened Security presence and services.

#### **5. DIRECTOR'S REPORT**

Members will receive a combined report for March and April next meeting.

Members were reminded the May meeting is dedicated to discussions on the future of influenza immunization programs with Dr. Joanne Langley making a presentation. Dr. Robert Strang will be attending as well as other invited visitors from departments who would benefit from the discussions.

C. Stuttard informed the Committee that his term on the Committee will end in June as he retires and gives his regrets that he will not be able to attend the May and June meetings. He offered to follow-up on the appointment of a new successor to replace him on the Committee.

#### **6. ADJOURNMENT**

The Chair adjourned the meeting at 10:00.am.

Next meeting is scheduled:  
Wednesday, May 11, 2005  
9:00 - 11:00 am  
Room 304  
Weldon Law Building